



MECKLENBURG COUNTY
Office of Tax Collector

MEMORANDUM

To: Institutions Making Mass Property Tax Payments

From: Julissa E. Fernández, Tax Operations Director *Julissa Fernandez*

Date: April 8, 2022

Subject: 2022 Property Tax Payment Instructions

This memorandum provides needed information by institutions and mortgage lenders submitting tax payments. The process and schedule for property tax payments is detailed below.

The Mecklenburg County Office of the Tax Collector (OTC) collects real estate taxes for Mecklenburg County, the City of Charlotte, and the six surrounding towns: Cornelius, Davidson, Huntersville, Matthews, Mint Hill, and Pineville.

The 2022 tax bills and mortgage notifications will be issued on or by July 28, 2022.

Mecklenburg County's 2022 Tax Schedule:

June 15	Submit Pre-Commitment/Parcel Identification file to the OTC. Please follow the instructions in this document.
July 28	Tax bills are issued and mailed by the Office of the Tax Collector.
July 28	Mortgage files available for payment to the various institutions.
September 1	Tax due date.
October 26	Second billing (if needed, of properties not billed in July)
November 15	Due date for payments and associated electronic payment files for escrowed taxes from July billing due (per attached resolution)
November 16	File of all outstanding taxes available (inclusive of second billing)
December 14	Payments and associated electronic payment files for all escrowed taxes from October billing due (for second billing and any "catch up" payments only)
January 5, 2023	Last day to pay taxes without interest.
January 6, 2023	Taxes become delinquent and accrue 2% interest for January.

Important information

- Please note that we use Autoagent for the submission of pre-commitment and payment information. For information on Autoagent, call 1-877-932-8478 or visit www.autoagentsoftware.com.
- All Pre-Commitment/Parcel Identification files must be submitted electronically via Autoagent. If you do not have access to Autoagent, please contact TaxTech@MecklenburgCountyNC.gov to obtain formatting specifications for alternative electronic submissions.
- Payment information for more than 20 parcels must be submitted via Autoagent or approved electronic format obtained by contacting TaxTech@MecklenburgCountyNC.gov. Any payments for 20 or more parcels (including individual checks from the same lender or one check from one lender for multiple parcels) submitted in a non-electronic format will be returned and subject to interest if not paid on or before January 5, 2023.

To ensure that we receive the correct information to process your payments timely, please read these instructions.

Payment files can be emailed to TaxMeck@MecklenburgCountyNC.gov.

Payments should be mailed to Office of the Tax Collector:

ATTN: Bulk Payment Processing, PO Box 31457, Charlotte NC 28231

OR

3205 Freedom Drive, Suite 3000, Charlotte NC 28208

1. Please ensure that all payments balance to the electronic payment file. Payments that do not balance will be returned to the mortgage or tax service company for correction.
2. Please verify your data for accuracy before submission by reviewing parcel numbers and/or bill numbers, if applicable, and ensuring that the files are formatted properly to reduce the possibility of error.
3. To obtain paid receipts, please provide return envelopes with correct postage. If you would like for us to use a courier service such as Federal Express to send you receipts, please provide your account number for the desired courier such as your FedEx number.
4. A file of all unpaid taxes is available online. Please visit <http://maps.co.mecklenburg.nc.us/openmapping/index.html>

Select 'Browse Data' in the middle column and scroll down to 'Unpaid Tax Bills.'
For questions regarding this site, contact Land Records - GIS at 980-314-4640.

5. Note that any overpayments or refunds will be returned to the tax servicing company, or the mortgage company, rather than the individual property owner(s). A refund report will accompany the refund check(s).
6. Our Public Access System located at [MeckNC.gov/Taxes](https://www.mecknc.gov/Taxes) is a valuable online tool for researching tax and parcel information. Follow the appropriate link, or enter the following in your browser:
<https://www.mecknc.gov/TaxCollections/PTS/Pages/PTS.aspx>
7. Please note that 2022 taxes become delinquent on January 6, 2023 and will accrue interest. Per North Carolina General Statute 105-381, interest cannot be waived.

Thank you in advance for your collaboration. If you have questions, please contact us at TaxMeck@MecklenburgCountyNC.gov or (980)-314-4480.

RESOLUTION

WHEREAS, property taxes are due September 1ST each year in North Carolina, and;

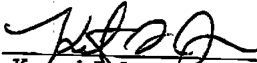
WHEREAS, tax officials are charged with disbursing the tax monies collected on a timely basis to the respective counties and municipalities within the state and other jurisdictions which receive the tax, and

WHEREAS, governmental jurisdictions are entitled to receive the taxes due them on the due date in order to render service to the taxpayer, and

WHEREAS, some property owners pay their property taxes monthly into escrow accounts to a mortgage lender or bank who act as agents for property owners in the matter of paying taxes,

NOW, THEREFORE, BE IT RESOLVED: That the North Carolina Tax Collectors Association and the North Carolina Association of Assessing Officers, at its annual meeting held at the Sheraton Atlantic Beach on, July 20th, 2004, resolved to request that all mortgage lenders and tax paying agencies who hold property tax in escrow pay such taxes held in escrow in North Carolina no later than November 15th each year.

BE IT FURTHER RESOLVED: That this resolution is recorded in the minutes of this annual convention, and that a copy be mailed to each mortgage lender or tax paying agency doing business in North Carolina.



Kenneth D. Joyner, President, NCTCA



David Ward, President, NCAAO