

Mecklenburg County Health Department Plan Review Submittal Requirements

Health Department plan review will be based upon existing North Carolina General Statutes commercial permitting requirements [Chapters 95, 110, 130A, 153A, others as applicable]. Details and instructions regarding commercial plan review may be obtained on-line by visiting the Land Use and Environmental Services Agency* website at www.meckpermit.com. Specific questions regarding Health Department plan review should be directed to this office at (704) 336-5100 or www.meckhealth.org.

Note: All construction documents shall be submitted to *LUESA located at 700 N. Tryon Street Charlotte, N.C. 28202 for health department review.

Informational Checklist for food service, educational, swimming pool, etc. plans

- Include applicable food service, commercial swimming pool or child day care center application with all plans. See above web addresses for applicable forms and applications.
- Provide an accurate listing of all food and drink menu items that will be offered to the general public, including students within educational or similar type institutions.
- Designate the type of dining utensils that will be offered to customer during service process (example: reusable or disposable).
- Provide a site plan that will identify the location of: dumpster pad, municipal or private water and sewer lines. Note: commercial swimming pool equipment/chemical room(s) shall be shown in relation to the perimeter of pool (as applicable to project).
- Scaled equipment floor plan ($\frac{1}{4}'' = 1'.0''$ preferred) which indicates the placement and type of equipment. Interior and exterior seating plan should be provided, indicate the customer smoking vs. non-smoking area (as applicable).
- Food service equipment schedule that will indicate the make and model of installed equipment, manufacturer specification sheets are also accepted. Note: commercial swimming pool plans must include details for pump, filter, chlorinator, etc.
- Plumbing details shall include hot water generating equipment specifications, riser diagrams for both water and sewer, positioning of required floor drains, floor sinks, and trench piping. Note: commercial swimming pool plans shall include piping diagram.
- Mechanical plans should indicate construction, installation and placement of cooking and restroom exhausts. Note: in the case of commercial swimming pool plans, indicate the method included for venting equipment and chemical storage rooms.
- Include an accurately scaled reflected ceiling plan (RCP) which will specify the type and placement of tiles and lighting fixtures. Note: commercial swimming pool plans must provide lumen details for pool deck and equipment rooms. Submerged light fixture is required for pool or a posted sign indicating that the *pool will not be used at night*.
- Provide an accurate finish schedule that will indicate material, composition, and placement of approved floor, wall, baseboard, and ceiling applications within applicable areas.